



## NRK Returnee Registration Form

(For Non-Resident Keralites returned  
from abroad due to job related problems )



(Please read the Annexure - A (Page 3) before filling up this application form)

1. Name of the Returnee  
(as in the passport) : \_\_\_\_\_
2. Passport number : \_\_\_\_\_
3. NORKA ID Card Number (if any) : \_\_\_\_\_
4. Date of Birth : \_\_\_\_\_
5. Gender (Please use ✓ mark) :  Male  Female
6. Marital status : \_\_\_\_\_
7. Number of Children : \_\_\_\_\_
8. Status of family  
(Please use ✓ mark) : a. Are they residing abroad?  
b. Are they settled in Kerala?
9. Your District in Kerala : \_\_\_\_\_
10. Address in Kerala (with Pin Code) : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_
11. Contact Numbers : \_\_\_\_\_
12. E\_mail : \_\_\_\_\_
13. Educational Qualifications : \_\_\_\_\_
14. Technical Qualifications (if any) : \_\_\_\_\_
15. Country last worked : \_\_\_\_\_
16. Job held abroad : \_\_\_\_\_
17. Employment category  
(Please use ✓ mark) : a. Technical Professional   
b. Non-Technical Professional   
c. Skilled  d. Unskilled

18. Job specialty : \_\_\_\_\_

19. Experience in years : \_\_\_\_\_

20. Description on Experience (if any) : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

21. Last drawn salary in overseas : \_\_\_\_\_

22. Address abroad : \_\_\_\_\_  
 (full address with telephone numbers) \_\_\_\_\_  
 \_\_\_\_\_

23. Date of return to Kerala : \_\_\_\_\_

24. Reason for return from abroad : 1. Denial of employment  
 2. Closing of establishment  
 3. Termination of employment  
 4. Non payment of salary  
 5. Poor working conditions  
 6. Hike in the cost of living in overseas  
 7. Family matters  
 8. Ill health  
 9. Ageing  
 10. Other \_\_\_\_\_

25. Your future plan : 1. Seek employment abroad  
 2. Seek employment in India  
 3. Self employment  
 3. Any other

26. Remarks (if any) : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

The filled-up application may be sent to:

Norka-Roots, Centre Plaza, Vazhuthacaud, Thiruvananthapuram- 695014  
 Phone: 0471-2332416/2332452, Fax: 0471-2326263, e\_mail: mail@norkaroots.net

## Annexure - A

### Instructions for filling up the application form

Use only CAPITAL LETTERS for filling up the form. Incomplete applications will be summarily rejected. Please read the following guidelines for filling up the application form.

#### **3. NORKA ID Card number**

If the applicant holds the Pravasi Identity Card issued by Norka-Roots, then write the ID Card Number. (application form and guidelines for applying ID card are given in the site [www.norkaroots.net](http://www.norkaroots.net)).

#### **13. Educational qualifications**

Your highest educational qualification may be written. Qualifications may be chosen from the following list and anything not mentioned here may also be written.

[Ph.D, M.Phil, CA, CS, MD/MS, MDS, M.Pharm, MBBS, ME/BE, M.Tech/B.Tech, MBA/PGDM, MCA/PGDCA, ML/LLB, M.Ed, M.Sc, M.Com, MA, M.Arch/B.Arch, ICWA, B.Ed, BBA, BCA, BDS, B.Pharm, B.Sc, BGL, BHM, BL/LLB, BVSC, B.Arch, B.Plan, B.Com, BA, Diploma, 12<sup>th</sup>, SSLC, Below SSLC]

#### **14. Technical Qualifications**

Write details of your Technical Qualifications if any. Qualifications may be chosen from the following list and anything not mentioned here may also be written.

[Diploma in Architecture, Chemical, Civil, Computers, Electrical, Electronics/Telecommunication, Engineering, Export/Import, Graphic/Web Design, Hotel Management, Insurance, Management, Mechanical, Tourism, Visual Arts, Vocational Course, Fashion Designing/Other Designing]

#### **15. Country last worked**

Write the name of the country from where you are returning to Kerala/India.

#### **16. Job/Designation held Abroad**

Write your last Job/Designation abroad.

#### **17. Employment Category**

Please use √ mark against the appropriate category (a. Technical Professional, b. Non-Technical Professional, c. Skilled and d. Unskilled)

**Technical Professionals** may be persons having Degree or above educational qualification and use Technical expertises in their functional area. (Eg. Degree holders like MBBS/M.Tech/B.Tech/B.E/MCA/BDS/B.Arch etc.)

**Non-Technical Professionals** may be persons having Degree or above educational qualification and do not use any technical expertise in their functional area. (Eg. Degree holders like MBA/LLB/MSc/MCom/MA/BSc/BCom/BA etc.)

**Skilled Persons** may be UnderGraduate persons having Technical skills in one or more functional fields

**Unskilled Persons** may be UnderGraduate persons who do not possess or apply any Technical skill in their functional area.

#### **18. Job Specialty**

Write your Experience & Expertise in job. Expertise may be chosen from the following list and anything not mentioned here may also be written.

[1. Doctors/Nurses/Healthcare Professionals, 2. Engg. Project Management/Site Engg/ Civil Engg, 3. IT-Hardware, 4. IT-Software, 5. BioTechnology/Pharmaceutical/R&D, 6. Finance & Accounts, 7. Banking/Insurance/Financial Services, 8. Education & Academic Research, 9. Call Centre/Operations/ Customer Services, 10. Legal/Law, 11. Corporate planning/Strategic Management, 12. HR/IR/PM/T&D, 13. Export/Import, 14. Logistics/Supply Chain Management/Procurement, 15. Marketing, 16. Packaging, 17. Production/Maintenance, 18. Quality/Process Control, 19. Retail Services, 20. Telecom, 21. Travel/Ticketing/Airlines 22. Hospitality, 23. Entertainment/ Media/Journalism, 24. Freelancing/Consulting, 25. Content Development/Editing, 26. Advertising/PR/Events Media Planning, 27. Architecture/Interior Designing, 28. Administrative/Secretarial/Clerical operations, 29. Fresh Graduate- No Functional Area exp.]

#### **19. Experience in years**

Write your total length of service/experience abroad in years

#### **21. Last drawn salary in overseas**

This has to be the salary in rupees of your last job abroad

#### **SL Nos' 24 and 25**

Please use √ mark to choose your answer